VILLAGE OF LAKEVIEW COUNCIL MEETING

DECEMBER 19TH, 2016

President of Council Frank Dietz, in the absence of the Mayor, called the meeting to order and led Council in the Pledge of Allegiance. The roll call was read and all members were present.

The minutes of the last meeting were approved as written. A motion was made by Eric Barhorst to pay the bills and seconded by Dennis Harford. All voted yes and the motion passed.

Fire Chief Norm Spring was present and stated that he had applied for a grant for fibrillaters at a cost of almost $1800 and a larger fan to clear smoke out of a burning structure (upgrading to a 22” fan). The total cost will be $4,306.90 and the balance of $469.92 will be paid by the Fireman’s Club. The Chief also advised Council that they have been busy trying to get moved to new building. He also reported that the grant writer re-submitted the grant for the grass truck at no cost to the village.

Village Administrator Pat Parish advised Council that a representative from Efficiency Smart will be at the January meeting to explain the renewal option in the existing agreement with AMP, the benefits, price and costs associated with the program. Pat reported that we have had a donation for a tree next year. He also announced that the electric department lineman, Mark Fleming, will be retiring effective January 6, 2017. Pat then explained he was thinking of doing an income survey on the south end of the village after the first of the year. From Brown Street going south, we will have to replace the water lines. There will be more information coming. The entrance signs for the new fire house were discussed and the fact that we are still having problems with the public entering off of US Route 33. Pat also reported that he looked at the grate on Lake Street and they will repair it in the Spring.

The Mayor joined the meeting at 7:50 p.m. and took over conducting the meeting.

Connor Kinsey was present and did not have anything.

The Mayor then had the third reading of Ordinance 2016-19 which was naming the Mayor and the Village Administrator the representative and alternate representative to the AMP Board of Trustees. A motion was made by Frank Dietz and seconded by Jacqueline Shoffner to pass Ordinance 2016-19. All members voted yes and the motion passed. The Mayor then read Ordinance 2016-22 which is the permanent appropriations ordinance for fiscal year 2017. Discussion was held and a motion to suspend the rules was made by Frank Dietz and seconded by Eric Barhorst. All members voted yes and the motion passed. A motion was then made to adopt Ordinance 2016-19 and declaring an emergency. All members voted yes and the motion passed.

The Fiscal Officer then asked for a motion from Council to approve the carryover of sick leave time for Village Administrator Pat Parish. Discussion was held. Council inquired how much the carryover was and the Fiscal Officer reported it was 1,479.99 hours as of pay period ending 12/16/16. A motion was made by Frank Dietz to approve the carry over and a second to the motion was made by Jacqueline Shoffner. All members voted yes and the motion passed. The Fiscal Officer then gave Council an update on the current electric rate study being conducted. The Fiscal Officer also asked Council to review the bond situation in the Village. It was currently brought to her attention that the two utility clerks were only bonded for $25,000 and the fiscal officer’s bond was for $50,000.00. Discussion pursued and the Mayor said he would like each of the part time utility clerks bond be increased to $50,000 and the Fiscal Officer’s bond be increased to $75,000.00. A motion was then made by Eric Barhorst and seconded by Jacqueline Shoffner to increase said bonds respectively. All members voted yes and the motion passed. The Fiscal Officer was asked to contact Stolly Insurance to make the changes. She then informed Council that she had issued another zoning permit for a new front porch for a resident.

The Fiscal Officer then asked Council what their wishes were regarding the four holidays coming up in calendar year 2017 that fall on a regularly scheduled meeting night for Council. They are January 2nd, (New Year’s Day); January 16th, (Martin Luther King Jr. Day); February 20th, (President’s Day); and September 4th (Labor Day). It was decided to move Council meeting night to the following day for each of the holidays that fall on council night. She also asked about the final draw for the fire department and was told the floor is being repaired and should be done soon. Pat will approve the draw when all work is finished to the Village’s satisfaction and then the loan can be switched from construction to permanent financing.

Mr. Hayman reported seeing the trash container in front of the post office full and recommended it be emptied more often. He also offered his help in the zoning department if it is needed.

Dennis Harford asked about the icy streets that we had over the past weekend and Pat stated both he and the Street Department were out for more than ten hours salting.

Jacqueline Shoffner brought up the situation with Lou Ross. Discussion was had and it was decided that Connor would write a letter to Mr. Ross giving him his 30 day written notice that the Village is terminating his contract. Connor asked the Park Committee to send him a list of all violations according to the contract.

The Mayor then asked if Council would interested in partnering with the OML and a grant finder site to specifically look at all grants available for the Village at a cost of $50 per year. A motion was made by Eric Barhorst to enter into the partnership with OML for grant finding and John Hayman seconded the motion. All voted yes and the motion passed.

The final items on the agenda were employee raises. The Village Administrator had sent a copy of all employee evaluations to all of council for review. A major discussion ensued. Raises are not mandatory and as Council discussed their feelings about the raises, Connor suggested Council have a committee to review the evaluation procedure that Pat used. The bottom line was Council had empowered the Village Administrator to take care of employee raises and that is what he recommended that Council do. With that being said, the following raises were recommended for the following employees: Chris Weirick, Utility Clerk-$.75 per hour; Scott Mohler, Street Department-$1.10 per hour; Becky Larrabee, Fiscal Officer and Clerk of Utility Department-$1.52 per hour; and Pat Parish, Village Administrator-$2,000 per year. Discussion was had about Mark Fleming, Electric Department, and was tabled until the next Council meeting to see if we have his written retirement. A motion was made by John Hayman and seconded by Dennis Harford to adopt those recommended raises. All Council voted yes and the motion passed. These raises will become effective with the first full payroll period in 2017.

A motion was made to adjourn by Frank Dietz and seconded by Eric Barhorst. All voted yes and the meeting adjourned.

The next meeting will be January 3rd, 2017 at 7:30 p.m. in Council Chambers due to the holiday.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rebecca Larrabee, Fiscal Officer

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Mayor Ryan Shoffstall